



WORKFIRST ON-THE-JOB TRAINING MASTER AGREEMENT

Contract Number _____ Org Index(es) _____

Start Date: _____ End Date: June 30, _____

The Washington State Employment Security Department and the Employer agree that the Employer shall provide the employment opportunity as set forth in the individual OJT contract, in accordance with the Terms and Conditions, both of which are incorporated by reference.

Employer's Legal Name: _____

UBI number: _____ IRS Number: _____

Address: _____

City: _____ Phone: _____

Circle one of the following:

For Profit Corporation

Non-Profit Corporation

Partnership

Sole Proprietorship

Other: _____

Number of Current Employees: _____ Number of Current OJT contracts: _____

This On-The-Job Training Master Contract is executed by the persons signing below who certify that they have the authority to execute this On-The-Job Training Master Contract.

Employer Representative Title Date

WorkFirst Supervisor or Designee Date

WorkFirst Program Representative Phone Date

OJT Employee Date



WorkFirst OJT

Circle One

- | | | | |
|----|--|-----|----|
| A. | Has the employer experienced layoffs in the last six months? | Yes | No |
| | If yes, is the training agreement written for the same or similar positions? | Yes | No |
| B. | Does the employer have the necessary staff, equipment, and facilities to provide training and employment? | Yes | No |
| C. | Is any occupation subject to a bargaining agreement? | Yes | No |
| D. | Is Labor and Industries Insurance (L&I) coverage or comparable accident insurance, UI and all other benefits required by law provided by the employer? | Yes | No |
| G. | Are all employer taxes, both state and federal, current? | Yes | No |
| E. | Are time and attendance records being maintained? | Yes | No |
| F. | Does a legitimate need for training exist and a reasonable expectation for employment exist for the participant completing the training described in the contract? | Yes | No |

If any of the above answers require an explanation, give reason:

Note: No OJT contracts may be funded with employers who under previous OJT contracts exhibited a pattern of failing to provide OJT participants continual, long-term employment as regular employees with wages and benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same work.

Agreed by: _____

Employer Representative Signature Date

Prepared by: _____
WorkFirst Program Representative Date